



Housing is an essential component of the GRFN and encourages tenants/homeowners to assume greater responsibility and pride in their homes. As well, the GRFN Housing Department's objective is to ensure all housing related matters are in place, including but not limited to rent collection, which will safeguard the long-term sustainability of housing programs and services.

New Employee Welcome

The GRFN Housing Department is pleased to welcome Stevie Nolan as our Housing Officer.

Stevie Nolan is a member of the Garden River First Nation. Stevie comes into the Housing Department as Housing Officer having 15 years' experience working with the Garden River First Nation.

Her role in the Housing Department is to provide up-to-date records of all Housing Programs such as HASI, RRAP, Renovation



Loans, and Bank Loan Mortgages. Also provides information and assistance to the community regarding these programs. Responsible for the communication between tenants and service providers; maintenance calls/ issues and arrange for Inspector visits. Maintain and update tenant files and assist with financial records.

Stevie has 5 years Business Management and Administrative experience, with training in Conflict Resolution and Financial Literacy.

Stevie is dedicated to continuous learning and accepts new challenges with a positive attitude.

Stevie is married to her husband, James, and also a proud mother of 3 children. Also having a child on the Autism Spectrum, she is a strong Autism advocate for children in our community.

"Find a job that you love and you'll never have to work a day in your life."

What's inside:

- What's Energy
- Tips for Home Owners
- Home Maintenance Checklist
- Home Maintenance
- Workshops

Did you Know?

The GRFN Housing Department conducted a Workshop on Tenant Responsibilities in October? Below are your responsibilities as a Tenant:



Basic Tenant Responsibilities

- Pay rent on time
- Purchase tenant content insurance
- Maintain the unit in a clean manner
- Minor repair or wear and tear items

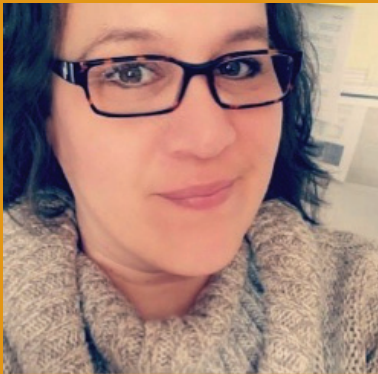
Basic Home Maintenance

- Replacement and cleaning of furnace filters
- Repairing damage caused by tenants or visitors
- To be liable for costs to repair or replace broken windows or doors

Tenant Obligations

- Inform the Housing Department of any deficiencies immediately
- Not to tamper or disconnect any fire alarms, smoke detectors or carbon monoxide detectors

Welcome Back



We are pleased to welcome back **Charlotte Boissoneau**, Housing Officer. Charlotte is in the office during the mornings for 3 days per week. Charlotte will be working on special housing assignments while she is in the office.

The GRFN Housing Department is very happy to have Charlotte back in the office, we have missed her.

- a) routine cleaning and vacuuming;
- b) window cleaning;
- c) monitoring and wiping up moisture;
- d) ensuring indoor air quality is maintained (vents kept clear);
- e) cleaning, repair and maintenance of appliances, furnace and other mechanical air filters;
- f) garbage removal (interior and exterior);
- g) yard clean up, weeding and maintenance, including old vehicle removal and keeping septic tank and area free of debris, brush and weeds;
- h) proper disposal of hazardous/flammable materials (oil, gas, anti-freeze);
- i) snow removal;
- j) supplying and changing faucet washers;
- k) supplying and repairing loose screws on such things as cupboards and towel racks;
- l) sink and toilet maintenance;
- m) replacing light bulbs;
- n) keeping fire extinguisher and smoke detectors in good working order;
- o) ensuring that baseboard heaters, stoves and other fire hazards are kept clear of clutter, garbage and flammable materials; and
- p) routine septic tank pump-outs.

Workshop Series

The GRFN Housing Department has developed a series of workshops that will be delivered on a monthly basis. We are excited to announce new

Workshops for the 2019/2020 fiscal year. The workshops will be information sessions related to Housing, which will include general home maintenance, budgeting and tenant/landlord responsibilities.

Each workshop will have light snacks, coffee and water as well as a door prize. All workshops will be

held at the Community Centre, unless otherwise noted. As an incentive to attend as many workshops as you can, we have included a "Grand Prize".

Attend three or more workshops for your chance to win the "Grand Prize!"

Each workshop attended after the 3rd workshop the tenant/citizen will receive an extra ballot for the "Grand" prize!

All tenants/citizens are required to pre-register for the workshops. For each tenant/citizen who pre-registers and attends the workshops, you will receive two entry ballots for the door prizes for each session. You must pre-register with Carrie Zeppa, Tenant Relations Officer.

All Workshops are advertised throughout the community as well as social media sites through the GRFN Resource Department. Each tenant will receive invitations in the mail (please ensure you check your mail). If you wish to receive email notifications, please contact the Tenant Relations Officer.

WORKSHOPS

(tentative dates and may change):

All Workshops will be held at the Community Centre unless otherwise posted and will be from 5:00 p.m. to 7:00 p.m. and will include door prize and snacks and/or catered dinner.

Attend 3 or more Workshops throughout the year and be eligible for the "Grand Prize"

NOVEMBER 13

Basic Home Maintenance – Series 2

- o Mold in Your Home
- o Health and Safety of Mold
- o HRV and Furnace

NOVEMBER 20

Meet with a Royal Bank Representative on everyday banking needs

ERCD Boardroom – 1:00 p.m. to 4:00 p.m.

DECEMBER 12

Christmas Celebration – Bring your whole family

JANUARY

Basic Home Maintenance – Series 3

- o Simple Step by Step Home DIY

QUIZ

Your home may be one of the biggest investments you will make and taking good care of it is necessary to maintain its value and ensure you will provide a comfortable, safe shelter for you and your family for a long time.

QUESTIONS:

1. How often should you change your furnace filter?
2. What tools are commonly used to clear a clogged drain?
3. What faucet part needs to be cleaned every three months?

See answers on page 5





Chicken Meat Balls

- 2 packages of ground chicken
- 2 eggs
- ½ cup Milk (Skim – 2%)
- ½ shredded mozzarella cheese or parmesan
- 1 cup bread crumbs and mix with Oats optional
- 3 celery stocks
- 1 onion
- 4 garlic (optional) but for task
- 2 large shredded carrots
- 1 cup frozen spinach
- ½ cup Feta Cheese
- Salt Pepper and Parsley

Mix all together in on bowl. Place mixture in cup cake tins and bake at 350 for 45 minutes or until tops become golden brown.

QUIZ

ANSWERS:

1. Every three months
2. A plunger or plumber's snake
3. The aerator (screen inside the end of the faucet)

What are some of the benefits of good home maintenance?

- Safer, healthier home
- Homes look and last longer
- Increased pride and satisfaction

HOME MAINTENANCE CHECKLIST

November

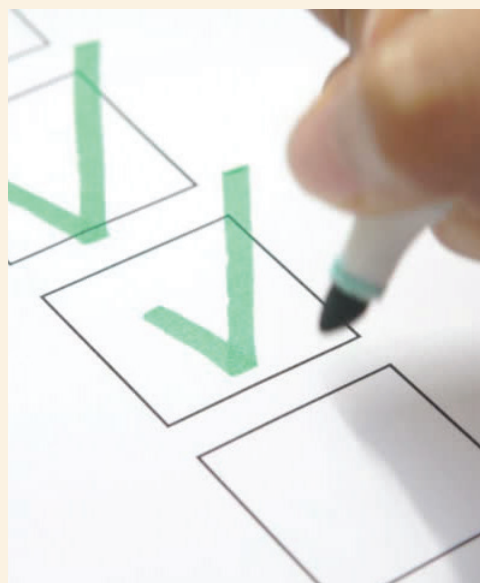
- Check attic
- Inspect floor drains
- Clean range hood filter
- Replace/clean furnace filter
- Check teleposts
- Check for condensation and humidity

December

- Check air ducts
- Check snow on roof
- Replace/clean furnace filter
- Clean range hood filter
- Clean humidifier

January

- Replace/clean furnace filter
- Check furnace fan belt
- Inspect oil furnace blower
- Check water heater
- Check exhaust fans
- Clean range hood filter



Tenant Communication

REGULAR OFFICE HOURS:

Monday to Friday: 8:30 a.m. to 12:00 p.m. (noon)

1:00 p.m. to 4:30 p.m.

Closed during lunch

SUMMER HOURS

(effective June 1st to September 1st):

Monday to Friday: 8:00 a.m. to 12:00 p.m. (noon)

12:30 pm. To 4:15 p.m.

Friday: 8:00 a.m. to 12:00 p.m.

Closed during lunch

HOUSING TEAM CONTACT:

Anne Headrick, Housing Supervisor
ext. 248 aheadrick@gardenriver.org

Carrie Zeppa, Tenant Relations Officer
ext. 240 czeppa@gardenriver.org

Charlotte Boissoneau, Housing Assistant
ext. 249 cboissoneau@gardenriver.org

Greg Solomon, Construction Maintenance Coordinator,
ext. 289 gsolomon@gardenriver.org

**WE WANT TO
HEAR FROM
YOU!**

Do you have a favourite family recipe you would like to share with other tenants? The GRFN Housing Department would like to hear from you. Your family recipes will be shared in our Quarterly Newsletters and our Annual Housing Calendars. Please send your recipes to Carrie Zeppa, Tenant Relations Officer either by mail, drop off or email at czeppa@gardenriver.org



HOUSING DEPARTMENT

7 Shingwauk Street, Garden River, ON P6A 6Z8
Tel: 705-946-6300

BAND OFFICE

Tel: 705-946-6300
Toll Free: 1-800-665-0987
Email: info@gardenriver.org

FIRE DEPARTMENT

705-253-1870

WELLNESS CENTRE

705-946-5710



**Emergency
Services**

Should you experience any emergency after hours, please contact the Housing Department After Hours Emergency Cell at:

705-254-9492

